



## **CALL FOR CONSULTANCY TO DEVELOP A COMMUNITY TRAINING MANUAL ON CLIMATE CHANGE**

### **1. Background**

The Institute for Law and Environmental Governance (ILEG) is an independent not-for-profit public interest policy research, training and advocacy organization focused on promoting sustainable development. ILEG works mainly in Kenya and the wider Eastern Africa region, but its reach is global. The Institute specializes in environmental governance, climate change and natural resources management policies and laws. To deliver on its mandate, the organization partners with local communities, national and county government agencies, the private sector and civil society organizations. It uses governance tools and principles to foster sustainable and equitable management of natural resources. It subscribes to the view that laws and policies must be developed and implemented with the active participation of those who will be most directly affected by them.

ILEG is currently implementing the project ***“Strengthening Democracy Through Community-based Participatory Planning for Climate Resilient Low Carbon Development in Kenya”***. This is a three-year (2016–2019) project funded with UK aid from the UK government as part of the wider ***Deepening Democracy Project*** of UK’s Department of International Development (DFID).

### **2. Objectives**

One of the objectives of the project is to build the capacity of local communities and County Assemblies on climate change governance. It is against this background that ILEG is seeking the services of a Consultant to develop a Training of Trainers (TOT) manual for community trainers. The aim of the ToT manual is to train community, civil society groups and networks to participate effectively in natural resource governance, budgeting and development planning at the county level. The manual will be developed and tested in close cooperation with community, civil society groups and networks in Kwale, Kilifi and Siaya counties, and will be informed by international good practices on climate change training.

### **3. Scope of Work**

The ToT manual will be a practical tool for training, and will provide technical information on climate change and the role of local community and county government in development planning, budgeting and oversight on climate change. It will also provide information on resilience in the fields of energy, waste management, natural resource management, and food production in the context of a low emission development pathway.

### **4. Deliverables**

1. A comprehensive Training of Trainers (ToT) Manual which includes:
  - a) A Training curriculum aimed at building the capacity of community members and county level officials on the basics of climate change and the role of local community and county government in development planning, budgeting and oversight on climate change.
  - b) A Training Guide that gives trainers a step by step guidance on how carry out the training by providing an overall view of what should be taught and how it should be taught. It should ensure that the training covers all the necessary topics; each training session delivers the right information every time; and that the same training is delivered by different audiences undergoing the training, in a consistent manner

## **5. Reporting Relationship and Coordination mechanism**

The Consultant will liaise with the project manager and team at ILEG on an ongoing basis, and in the form of in-person meetings at least on two separate occasions throughout the consultancy.

## **6. Time frame**

The duration of the assignment is expected to be a maximum of 2 months effective from 15<sup>th</sup> January, 2017 to 15<sup>th</sup> March, 2017.

## **7. Qualifications**

The successful consultant will have the following qualifications:

- Practical and technical academic qualification and experience on climate change and associated community dynamics
- Experience in developing technical designs and their write-up
- Good understanding of devolution and local integrated development planning in Kenya
- Good English and Kiswahili.

## **8. Consultant Selection Procedure**

The bidding is a competitive process. Interested Consultants are expected to respond to this call for consultancy by submitting a proposal on their understanding of these ToRs, stated experience and expertise for the undertaking with a clear outline of the methodology including the work plan that would be undertaken to successfully deliver the assignment and expected budget requirements. The application should be sent on or before **Thursday 12<sup>th</sup> January 2017**, via email to [d.okowa@ilegkenya.org](mailto:d.okowa@ilegkenya.org), [h.mandela@ilegkenya.org](mailto:h.mandela@ilegkenya.org) and [ileg@ilegkenya.org](mailto:ileg@ilegkenya.org).